

**THESE FORMS ARE PROVIDED AS A COURTESY.
NO ONE WILL TELL YOU HOW TO FILL OUT OR FILE THE FORMS.**

**THERE IS A PROCESS IN FILLING OUT THE FORMS AND FILING THE FORMS THAT
MUST BE PROPERLY FOLLOWED.**

**IF YOU NEED ASSISTANCE, CONTACT AN ATTORNEY.
NO ONE IN THE COURTHOUSE WILL TELL YOU HOW TO PROPERLY FILE.**

Divorce Template Lawrence County

Checklist as follows:

Divorce Complaint to be filed in the Prothonotary's Office at 430 Court Street,
New Castle, PA 16101

Hours: 8:00 a.m. – 4:00 p.m. Monday - Friday

Filing Fee:	\$152.50	Complaint in Divorce
	\$18.00	Praeipce to Transmit Record

Number of copies of each form: 2 (one for filing, one for your records)

Included in the Lawrence County packet are as follows:

1. Complaint in Divorce
2. Notice to Defend and Claim Rights
3. Acceptance of Service
4. Praeipce to Transmit Record
5. Affidavit of Consent (2 copies - one for Plaintiff/one for Defendant)
6. Waiver of Notice (2 copies - one for Plaintiff/one for Defendant)
7. Divorce Decree

Follow the Lawrence County Local Rules found on the county website at
www.co.lawrence.pa.us for proper filing procedure.

_____,
Plaintiff

vs.

_____,
Defendant

:IN THE COURT OF COMMON PLEAS
:LAWRENCE COUNTY, PENNSYLVANIA

:
:
:
:
:
:

:No. _____ of 2015, C.A.

COMPLAINT IN DIVORCE

1. Plaintiff is _____, who currently resides
at _____.
2. Defendant is _____, who currently resides
at _____.
3. Plaintiff and Defendant, have been bona fide residents in the Commonwealth for
at least six months immediately previous to the filing of this Complaint
4. The Plaintiff and Defendant were married on _____.
5. There have been no prior actions of divorce or for annulment between the parties.
6. The marriage is irretrievably broken.
7. Plaintiff has been advised that counseling is available and that plaintiff may have
the right to request that the court require the parties to participate in counseling
8. Plaintiff requests the Court to enter a Decree of Divorce.

I verify that the statements made in this Complaint are true and correct. I understand that false statements herein are made subject to penalties of 18 Pa.C.S. §4904, relating to unsworn falsification to authorities.

Plaintiff

Date: _____

_____,
Plaintiff
vs.
_____,
Defendant

:IN THE COURT OF COMMON PLEAS
:LAWRENCE COUNTY, PENNSYLVANIA
:
:
:No. _____ of 2015, C.A.
:
:

NOTICE TO DEFEND AND CLAIM RIGHTS

You have been sued in Court. If you wish to defend against the claims set forth in the following pages, you must take prompt action. You are warned that if you fail to do so, the case may proceed without you and a Decree of Divorce or Annulment may be entered against you by the Court. A judgment may also be entered against you for any other claim or relief requested in these papers by the Plaintiff. You may lose money or property or other rights important to you, including custody or visitation of your children.

When the ground for divorce is indignities or irretrievable breakdown of the marriage, you may request marriage counseling. A list of marriage counselors is available in the Office of the Prothonotary at the Lawrence County Government Center, Court Street, New Castle, Pennsylvania, 16101.

IF YOU DO NOT FILE A CLAIM FOR ALIMONY, DIVISION OR PROPERTY, LAWYER'S FEES OR EXPENSES BEFORE A DIVORCE OR ANNULMENT IS GRANTED, YOU MAY LOSE THE RIGHT TO CLAIM ANY OF THEM.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP:

Lawyer Referral Service
Lawrence County Government Center
430 Court Street
New Castle, PA 16101
724-656-1921

Plaintiff

vs.

Defendant

:IN THE COURT OF COMMON PLEAS
:LAWRENCE COUNTY, PENNSYLVANIA

:

:

:No. _____ of 2015, C.A.

:

:

ACCEPTANCE OF SERVICE

I hereby accept service of the Complaint in Divorce.

Defendant

_____,
Plaintiff

vs.

_____,
Defendant

:IN THE COURT OF COMMON PLEAS
:LAWRENCE COUNTY, PENNSYLVANIA
:
:
:No. _____ of 2015, C.A.
:
:DIVORCE DECREE
:Under Section 3301 of the Divorce Code

DIVORCE DECREE

AND NOW, this _____ day of _____, 2015, it is ORDERED AND
DECREED that _____, Plaintiff and
_____, Defendant are divorced from the bonds of
matrimony.

The Court retains jurisdiction of any claims raised by the parties to this action for
which a final order has not yet been entered.

Any existing spousal support order shall hereafter be deemed an order for alimony
pendente lite if any economic claims remain pending.

BY THE COURT:

Plaintiff		:IN THE COURT OF COMMON PLEAS
		:LAWRENCE COUNTY, PENNSYLVANIA
		:
vs.		:
		:No. _____ of 2015, C.A.
		:
Defendant		:

PRAECIPE TO TRANSMIT RECORD

To the Prothonotary:

Transmit the record, together with the following information, to the Court for entry of a divorce decree:

1. Ground for divorce: irretrievable breakdown under §3301(c) of the Divorce Code.
2. Date and manner of service of the complaint:

3. Date of execution of the affidavit of consent required by §3301(c) of the Divorce Code: by Plaintiff _____; by Defendant _____.

4. Related claims pending: none.

5. Date Plaintiff's Waiver of Notice was filed with the prothonotary: _____.
- Date Defendant's Waiver of Notice was file with the prothonotary: _____.

Plaintiff

Plaintiff		:IN THE COURT OF COMMON PLEAS
		:LAWRENCE COUNTY, PENNSYLVANIA
		:
vs.		:
		:No. _____ of 2015, C.A.
		:
Defendant		:

AFFIDAVIT OF CONSENT

1. A complaint in divorce under §3301(c) of the Divorce Code was filed on
_____.
2. The marriage of plaintiff and defendant is irretrievably broken and ninety days have elapsed from the date of the filing and service of the Complaint.
3. I consent to the entry of a final decree of divorce after service of notice of intention to request entry of the decree.

I verify that the statements made in this affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

Plaintiff

Date: _____

_____,
Plaintiff

vs.

_____,
Defendant

:IN THE COURT OF COMMON PLEAS
:LAWRENCE COUNTY, PENNSYLVANIA
:
:
:No. _____ of 2015, C.A.
:
:

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I verify that the statements made in this affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

Defendant

Date: _____

Plaintiff		:IN THE COURT OF COMMON PLEAS
		:LAWRENCE COUNTY, PENNSYLVANIA
		:
vs.		:
		:No. _____ of 2015, C.A.
		:
Defendant		:

WAIVER OF NOTICE OF INTENTION TO REQUEST ENTRY OF A DIVORCE DECREE UNDER § 3301(c) OF THE DIVORCE CODE

1. I consent to the entry of a final decree of divorce without notice.
2. I understand that I may lose rights concerning alimony, division of property, lawyer's fees or expenses if I do not claim them before a divorce is granted.
3. I understand that I will not be divorced until a divorce decree is entered by the Court and that a copy of the decree will be sent to me immediately after it is filed with the prothonotary.

I verify that the statements made in this affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

Defendant

Date: _____

_____,
Plaintiff

vs.

_____,
Defendant

:IN THE COURT OF COMMON PLEAS
:LAWRENCE COUNTY, PENNSYLVANIA

:

:

:No. _____ of 2015, C.A.

:

:

**WAIVER OF NOTICE OF INTENTION TO REQUEST ENTRY OF A
DIVORCE DECREE UNDER § 3301(c) OF THE DIVORCE CODE**

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I verify that the statements made in this affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

Plaintiff

Date: _____