

AGENDA
LAWRENCE COUNTY COMMISSIONERS
September 30, 2014
SOUTH NEW CASTLE BORO

I. OPENING EXERCISES

- A. Call to Order
- B. Pledge of Allegiance & Moment of Silence
- C. Roll Call
- D. Explanation of Procedures to Audience

II. ROW OFFICER REPORTS AND COMMENTS

III. PUBLIC COMMENTS

IV. MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
 - 1. Tuesday, September 23, 2014
- B. Presentation of Written Communications:
 - 1. Letter from...
 - a. Sisters of the Humility of Mary (Villa Maria), dated September 19, 2014, giving Act 14 notification for the renewal of a National Pollution discharge Elimination Permit for work to be done at Villa Maria Community Center, Pulaski Township.
 - b. Pennsylvania Department of Transportation, dated September 23, 2014, giving Act 14 notification, for the rehabilitating of a portion of S.R. 0065 (Mercer Road) and S.R. 0288 (Zelienople Road) in Ellwood City Borough, Franklin and North Sewickley Townships, Beaver County with a Traffic Control Plan.
 - c. Entech Engineering, dated September 25, 2014, giving Act 14 notification for an ESCGP-2 for work to be done in Mahoning Township.

V. PROCLAMATIONS AND CERTIFICATES: None

VI. REPORTS

- A. Staff Reports: None

- B. Personnel Report: None
- C. Commissioner Reports and Comments DRS

VII. NEW BUSINESS:

- 1. **BUDGET AMENDMENT**
 - a. Miscellaneous Refund-Demo Payment \$5,999.00

- 2. **Mental Health and Development Services**
 - a. Contract- Human Services Center-EI
 - b. Contract-Lawrence County ARC-EI
 - c. Contract-Patches Place-Base
 - d. Contract-Human Services Center, Inc. Base
 - e. Contract-Lark Enterprises, Inc.-Base

- 3. **COMMISSIONERS**
 - a. Purchase orders over \$1,000.00

- 4. **TRANSFER OF FUNDS (administrative)**
 - a. Marcellus Legacy Fund (\$26,000.00)
 - b. Liquid Fuels (\$20,000.00)
 - c. DA (\$150.00)
 - d. MDJ McGrath (\$370.00)
 - e. Courts (\$20,000.00)

- 5. **TRANSFER OF FUNDS (non-administrative)**
 - a. Commissioners' Contingency

VIII. RESOLUTIONS

- A. Resolutions on the table:

- B. Resolutions to be taken off the table: None

- C. New Resolutions:
 - 1. R-2014-212 Authorization to execute an agreement with The Bair Foundation of PA, on behalf of Lawrence County Children and Youth and Juvenile Probation Departments, to provide professional services for the period of July 1, 2014 through June 30, 2015.

 - 2. R-2014-213 Authorization to amend the 2014 Lawrence County Budget to include Revenue of Miscellaneous Insurance Refunds of \$10,000.00 to Property Demo/Sites

- D. Motion to amend the agenda. (if necessary)

IX. ORDINANCES

- A. On the Table: None
- B. For introduction: None
- C. For final action:

X. FISCAL AND CONTRACTUAL

- A. Advertise for bids/proposals: None
- B. Receipt of bids/proposals:
- C. Fiscal Reports: None
- D. Report on Quotes: None
- E. Warrant Register:
 - 1. September 29,2014
 - 2. September 26, 2014
 - 3. September 29, 2014

XI. ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, October 7, 2014 at 10:00 a.m. in the Commissioners' Meeting Room.

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

LAWRENCE COUNTY COMMISSIONERS' MEETING
PUBLIC MEETING
MINUTES OF Tuesday, September 30, 2014
South New Castle Boro

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday September 30, 2014 was called to order by Commissioner Dan Vogler, at 12:00 p.m. in South New Castle Boro. Office Manager Carol MacDonald called the Roll. Those in attendance were, Commissioners, **Dan Vogler, Robert Del Signore, Sr., Steve Craig**; **Chief Clerk/County Administrator James Gagliano, Clarence Nelson, Joe Venasco, Dorothy Kline, John Kline, Edna Mihok, Cindy Scaramazza, Pattie Scarnati, Margaret Miron, Betty Stelter, John Kline, Ed Sniezek, Shirley Nocera, Helena Allison, Dina Curry, and th News- NONE.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Chief Clerk at another time and he will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

ROW OFFICERS' REPORTS AND COMMENTS

None

GENERAL PUBLIC

Ms. Nocera asked about county owned properties.

Ms. Nocera asked if the County had special funds for demolition purposes.

Ms. Stelter asked if the City of New Castle was given money for line painting.

APPROVAL OF MINUTES

1. Minutes of September 23, 2014.

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the minutes. Motion carried 3-0.

WRITTEN CORRESPONDENCE

- a. Sisters of the Humility of Mary (Villa Maria), dated September 19, 2014, giving Act 14 notification for the renewal of a National Pollution discharge Elimination Permit for work to be done at Villa Maria Community Center, Pulaski Township.
- b. Pennsylvania Department of Transportation, dated September 23, 2014, giving Act 14 notification, for the rehabilitating of a portion of S.R. 0065 (Mercer Road) and S.R. 0288 (Zelienople Road) in Ellwood City Borough, Franklin and North Sewickley Townships, Beaver County with a Traffic Control Plan.
- c. Entech Engineering, dated September 25, 2014, giving Act 14 notification for an ESCGP-2 for work to be done in Mahoning Township.

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the written correspondence. Motion carried 3-0.

Proclamations and Certificates

None

Staff Report

None

Personnel Report

None

COMMISSIONERS' COMMENTS

Mr. Vogler thanked the Boro of South New Castle for hosting today's meeting.

Mr. Vogler answered Ms. Nocera and Ms. Stelter's questions.

Mr. Del Signore also thanked the Boro for hosting today.

Mr. Del Signore further answered the demolition question.

Mr. Craig thanked the Boro

Mr. Craig asked that everyone send a card to Ms. Helen Jackson, who recently had an accident.

Resolutions to be taken off the table: None

RESOLUTION R-2014-212

Whereas, Lawrence County, through its Children and Youth and Juvenile Probation Departments, desires to contract certain social services; and

Whereas, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DPW) and the Juvenile Code.

NOW THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The Purchase of Service Agreements listed in Attachment A shall be in effect for the period of July 1, 2014 through June 30, 2015.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement. A rate schedule for 2014-2015 is attached.
3. Authorization is hereby given to execute an Agreement with the following service provider:

The Bair Foundation of Pa
245 High Street
New Wilmington, PA 16142

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-213

WHEREAS, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Fund; Appropriation Limits* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

WHEREAS, the adopted 2014 budget must be adjusted to provide for the receipt and distribution of the additional insurance reimbursements;

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that the 2014 Lawrence County Budget shall be amended by increasing the following accounts:

GENERAL FUND

REVENUE:

Miscellaneous Refund Ins.	01.341092.341300	\$10,000.00
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EXPENDITURE:

Property Demo/Site	01.411100.405000	\$10,000.00
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Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

Moved by Mr. Del Signore seconded by Mr. Craig to amend the agenda. Motion carried 3-0.

RESOLUTION R-2014-214

Whereas, each department submits a purchase order for approval prior to purchasing goods or services; and

Whereas, the current policy requires at least two commissioners to sign each purchase order which authorized the purchase and the controller to write a check for payment; and

Whereas, to expedite this process the chief clerk/administrator shall be authorized to sign purchase orders \$1,000.00 and under, those exceeding that limit shall require at least two commissioners signatures; and

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: the chief clerk/administrator shall be authorized to sign purchase orders \$1,000.00 and less.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 2-1 with Mr. Vogler voting no.

Ordinances

- A. On the Table: None
- B. Remove from Table: None
- C. For final action: None

Fiscal Reports

- A. Proposals: None
- B. Receipt of bids/proposals: None
- C. Fiscal report: None
- D. Report on Quotes: None
- E. Warrant Register:

1 September 23, 2014 through September 29, 2014.

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the warrant register. Motion carried 3-0.

ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, October 7, 2014 at 10:00 a.m. in the Commissioners' Meeting Room.

PUBLIC COMMENTS

None

ADJOURNMENT

Moved by **Mr. Craig** seconded by Mr. Del Signore to adjourn the Lawrence County Commissioners meeting dated Tuesday, September 30, 2014 at 1:15 p.m. Motion carried 3-0.