

AGENDA
LAWRENCE COUNTY COMMISSIONERS
September 10, 2013

I. OPENING EXERCISES

- A. Call to Order
- B. Pledge of Allegiance & Moment of Silence
- C. Roll Call
- D. Explanation of Procedures to Audience

II. ROW OFFICER REPORTS AND COMMENTS

III. PUBLIC COMMENTS

IV. MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
 - 1. Tuesday, September 3, 2013
- B. Presentation of Written Communications:
 - 1. Columbia Gas of Pennsylvania, dated August 30, 2013, giving Act 14 notification for the Miller Road R/W Phase Project located in Union Township
 - 2. Commonwealth of Pennsylvania, Department of Transportation, dated August 26, 2013, giving notification of the new policy for the placing of new or reduced weight restriction signs on bridges within an appropriate timeframe.

V. PROCLAMATIONS AND CERTIFICATES:

- 1. Proclamation congratulating the Borough of New Wilmington on their 150th anniversary.

VI. REPORTS AND NEW BUSINESS

- A. Staff Reports: None
- B. Personnel Report: None
- C. Commissioner Reports and Comments
- D. New Business:

Department of Public Safety

- 1. Contract MCM Group Inc. (R-2013-194)

Budget Adjustment

1. Marcellus Legacy Fund (R-2013-195)

LCSS (Allied)

1. DCED grant (R-2013-196)

CYS

1. Contract-Lawrence County DUI
2. Contract-Finding Another Chance to Succeed
3. Contract-Human Services Center

Planning

1. CDBG

Transfer of Funds (administrative)

1. CYS (\$22,506.00)
2. Jail (\$2,200.00)
3. Public Defender (\$72.00)

Boards/Authorities

1. Library Board/Gerry Crowley

VII. RESOLUTION

A. Resolutions on the table

B Resolutions to be taken off the table: None

C. New Resolutions:

1. R-2013-186 Authorization to execute an agreement with Lawrence County Social Services for the management and delivery of emergency shelter to the homeless under the provisions of the 2013-2014 Homeless Assistance program for an amount not to exceed \$120,502.00 for the period July 1, 2013 through June 30, 2014 and authorizing the chairman to sign all documentation.
2. R-2013-187 Authorization to execute on behalf of the Lawrence County Department of Public Safety a Memorandum of Understanding with the Red Cross.
3. R-2013-188 Authorization to execute on behalf of the Lawrence County Department of Public Safety a grant agreement with the Commonwealth of Pennsylvania Emergency Management Agency for FFY 2011 Citizen Corps

Grant Program.

4. R-2013-189 Authorization to execute an agreement with Vocational & Psychological Services-Base on behalf of Mental Health and Developmental Services to provide professional services for an amount not to exceed \$5,000.00 for the period of July 1, 2013 through June 30, 2014 with all payments being made from the MHDS fund.
5. R-2013-190 Authorization to execute an agreement with Patches Place-Base on behalf of Mental Health and Developmental Services to provide professional services for an amount not to exceed \$193,730.50 for the period of July 1, 2013 through December 31, 2013 with all payments being made from the MHDS fund.
6. R-2013-191 Authorization to execute an agreement with Glen Mills Schools on behalf of Lawrence County Children and Youth and Juvenile Probation Departments to provide professional services for the period of July 1, 2013 through June 30, 2014.
7. R-2013-192 Authorization to execute an agreement with Children's Choice, Inc. on behalf of Lawrence County Children and Youth and Juvenile Probation Departments to provide professional services for the period of July 1, 2013 through June 30, 2014.
8. R-2013-193 Authorization to execute an agreement with The Bair Foundation of PA on behalf of Lawrence County Children and Youth and Juvenile Probation Departments to provide professional services for the period of July 1, 2013 through June 30, 2014.

D. Motion to amend the agenda. (if necessary)

VIII. ORDINANCES

- A. On the Table: None
- B. For introduction: None
- C. For final action:

IX. FISCAL AND CONTRACTUAL

- A. Advertise for bids/proposals: None
- B. Receipt of bids/proposals:
- C. Fiscal Reports: None
- D. Report on Quotes: None
- E. Warrant Register:

1. August 28, 2013

2. September 4, 2013

X. ANNOUNCEMENTS

A. The next Commissioners' Public Meeting will be held on Tuesday, September 17, 2013 at 10:00 a.m. in the Commissioners' Meeting Room.

XI. Public Comments

XII. Adjournment

LAWRENCE COUNTY COMMISSIONERS' MEETING
PUBLIC MEETING
MINUTES OF Tuesday, September 10 2013

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, September 10, 2013 was called to order by Commissioner Dan Vogler, at 10:00 a.m. Office Manager Carol MacDonald called the Roll. Those in attendance were, Commissioners, **Dan Vogler, Robert Del Signore, Sr., Steve Craig,;** Chief Clerk/County Administrator **James Gagliano, John Carran, Lisa Boots, Cindy Scaramazza, John Altman, Mike Bova , and Debbie Morris, New Castle News.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Chief Clerk at another time and he will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

ROW OFFICERS' REPORTS AND COMMENTS

None

GENERAL PUBLIC

None

APPROVAL OF MINUTES

1. Minutes of Tuesday, September 3, 2013

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the minutes. Motion carried 3-0.

WRITTEN CORRESPONDENCE

1. Columbia Gas of Pennsylvania, dated August 30, 2013, giving Act 14 notification for the Miller Road R/W Phase Project located in Union township.
2. Commonwealth of Pennsylvania Department of Transportation, dated August 26, 2013 giving notification of the new policy for the placing of new or reduced weight restriction signs on bridges within an appropriate timeframe.

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the written correspondence. Motion carried 3-0.

Proclamations and Certificates

1. Proclamation congratulating the Borough of New Wilmington on their 150th anniversary.

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the proclamation. Motion carried 3-0.

Staff Report

None

Personnel Report

None

COMMISSIONERS' COMMENTS

Mr. Vogler stated there will be a planning meeting today.

Mr. Del Signore had no comments.

Mr. Craig had no comments.

Resolutions on the table: None

Resolutions to be taken off the table: None

RESOLUTION R-2012-186

Whereas, the County of Lawrence desires to enter into an agreement for the management and delivery of shelter and other assistance to homeless individuals eligible under the provisions of the Homeless Assistance Program as published in the 2013-2014 Instruction and Requirements; and

Whereas, Lawrence County Social Services, Inc. desires to continue to provide support services to person who are in immediate need and are homeless to the County of Lawrence.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The County shall enter into the agreement with Lawrence County Social Services, Inc. as detailed in the attached contract designated as R-2013-186 for the management and delivery of emergency shelter and other case management services to the homeless under the provisions of the 2013-2014 Homeless Assistance Program.

2. This Agreement shall be in effect from July 1, 2013 to June 30, 2014.
3. The contract allocation during the term of this Agreement is \$120,502 plus interest earned thereon. This agreement shall include any additional funding provided by the Department of Public Welfare for use under the Housing Assistance Program.
4. The Chairman Commissioner is granted permission to sign any and all documents pertaining to the application and administration of such funds.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-187

Whereas, the County through the Department of Public Safety has entered into a Memorandum of Understanding with the Western Pennsylvania Region of "The American Red Cross West Central Pennsylvania Chapter.

Whereas, the purpose of this Memorandum of Understanding ("MOU") is to define the working relationship between the Western Pennsylvania Region of The American Red Cross, Southwestern Pennsylvania Chapter (hereinafter "Red Cross") and Lawrence County Department of Public Safety (hereinafter "Lawrence County DPS). This MOU provides the broad framework for cooperation and support between the Red Cross and the Lawrence County DPS in assisting individuals and families who have been impacted by disaster and providing other humanitarian services.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: authorization is given to execute on behalf of the Lawrence County Department of Public Safety a Memorandum of Understanding between Red Cross and Lawrence County DPS.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-188

Whereas, the Lawrence County Department of Public Safety is eligible for reimbursement for the FFY 2011 Citizen Corps Program Grant Program; and

Whereas, to receive reimbursement the Department of Public Safety is requesting approval for \$3,500.00 to continue with Community Emergency Response Training, outreach and awareness programs.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Authorization is given to execute on behalf of the Lawrence County Department of Public Safety a grant agreement with the Commonwealth of Pennsylvania Emergency Management Agency for FFY 2011 Citizen Corps Grant Program.
2. Grants under this program are on a reimbursable basis; expenditures are reimbursed after completion of activities or contractual obligations.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-189

WHEREAS, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of the mentally disabled, and

WHEREAS, Lawrence County, through its Mental Health and Developmental Services desires to contract for certain services; and

WHEREAS, the Mental Health/Intellectual Disability Act of 1966 and the Department of Public Welfare fiscal regulations provide for the purchase of office equipment and services, and

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The agreement listed in item 2 shall be approved for the period of July 1, 2013 thru June 30, 2014.
2. Authorization is hereby given to execute the following contract(s):

Vocational & Psychological Services Base - as detailed in attachment designated 2013-189 Program description and rates are also listed within the attachment.

Be it further resolved that payments be made from the MH/DS fund.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-190

WHEREAS, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of the mentally disabled, and

WHEREAS, Lawrence County, through its Mental Health and Developmental Services desires to contract for certain services; and

WHEREAS, the Mental Health/Intellectual Disability Act of 1966 and the Department of Public Welfare fiscal regulations provide for the purchase of office equipment and services, and

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The agreement listed in item 2 shall be approved for the period of July 1, 2013 thru December 31, 2013.
2. Authorization is hereby given to execute the following contract(s):

Patches Place Base - as detailed in attachment designated 2013-190 Program description and rates are also listed within the attachment.

Be it further resolved that payments be made from the MH/DS fund.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-191

Whereas, Lawrence County, through its Juvenile Probation Department, desires to contract certain social services; and

Whereas, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DPW) and the Juvenile code.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The Purchase of Service Agreements listed in Attachment A shall be in effect for the period of July 1, 2013 through June 30, 2014.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement. A rate schedule for 2013-2014 is attached.
3. Authorization is hereby given to execute an Agreement with the following service provider:

Glen Mills Schools
185 Glen Mills Road
Glen Mills, PA 19342

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-192

Whereas, Lawrence County, through its Juvenile Probation Department, desires to contract certain social services; and

Whereas, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DPW) and the Juvenile code.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The Purchase of Service Agreements listed in Attachment A shall be in effect for the period of July 1, 2013 through June 30, 2014.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement. A rate schedule for 2013-2014 is attached.
3. Authorization is hereby given to execute an Agreement with the following service provider:

Children's Choice Inc,
3509 Spring Garden Street
Philadelphia, PA 19104

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-193

Whereas, Lawrence County, through its Juvenile Probation Department, desires to contract certain social services; and

Whereas, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DPW) and the Juvenile code.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The Purchase of Service Agreements listed in Attachment A shall be in effect for the period of July 1, 2013 through June 30, 2014.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement. A rate schedule for 2013-2014 is attached.
3. Authorization is hereby given to execute an Agreement with the following service provider:

The Bair Foundation of PA
241 High Street
New Wilmington, PA 16142

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

Moved by Mr. Del Signore seconded by Mr. Craig to amend the agenda. Motion carried 3-0.

RESOLUTION R-2012-194

Whereas, Lawrence County wishes to enter into a Professional Services Agreement with MCM Consulting Group, Inc., ("MCM"); and

Whereas, MCM will provide professional services for Multi-Jurisdictional All Hazards Mitigation Planning; and

Whereas, MCM will adhere to the Scope of Services proposed in the Agreement and MCM will perform the services as an Independent Contractor, and this agreement will not be construed to create a partnership, joint venture or employment relationship between MCM and Lawrence County.

Whereas, the term of this Agreement shall commence upon the date this Agreement has been executed by both parties and shall continue for sixteen (16) months, unless terminated earlier, according to the termination provisions contained in the Agreement; and

Whereas, Lawrence County shall compensate MCM in the amounts set forth in the agreement and made within 30 days of the acceptance date of an invoice to Lawrence County by MCM, with the exception of the first invoice which is due upon execution of the Professional Services Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: Lawrence County approves the Professional Services Agreement with MCM Consulting Group, Inc.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-195

WHEREAS, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Fund; Appropriation Limits* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

WHEREAS, various County departments have realized unanticipated income; and

WHEREAS, the adopted 2013 budget must be adjusted to account for the additional income.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that the 2013 Lawrence County General Fund Budget shall be amended by increasing the following accounts:

1. **Rescind R-2013-113 dated July 9, 2013**

2. **Amended Budget transfer:**

General Fund

REVENUE:

Marcellus Legacy Fund 47.341000.342000 \$58,126.00

EXPENDITURE:

Marcellus Legacy Fund 47.411100.999900 \$58,126.00

Misc. Allocations

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-196

Whereas, the County of Lawrence desires to enter into a partnership to provide quality employment and educational services within the transportation industry; and

Whereas, Allied Coordinated Transportation Services, Inc. desires to provide employment training services to individuals seeking employment in the transportation industry; and

Whereas, the Allied Coordinated Transportation Services, Inc. desires to make application to the commonwealth's Department of Community & Economic Development office for financial support for this program.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The County shall authorize Allied Coordinated Transportation Services, Inc. to file an application for the Keystone Community Program with the Commonwealth's Department of Community and Economic Development in the amount of \$384,000.
2. The county shall enter into a partnership with Allied Coordinated Transportation Services, Inc., as detailed in the attached contract designated as R-2013-196 for the provision of these services as required by the keystone Communities Grant Program.
3. ACTS will provide the total match dollars as required by the Commonwealth.

4. The Chairman Commissioner is granted permission to sign any and all documents pertaining to the application and administration of such funds.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

Ordinances

- A. On the Table: None
- B. Remove from Table: None
- C. For final action: None

Fiscal Reports

- A. Proposals: None
- B. Receipt of bids/proposals: None
- C. Fiscal report: None
- D. Report on Quotes: None
- E. Warrant Register:
 1. August 28, 2013 through September 4, 2013

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the warrant register. Motion carried 3-0.

ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, September 17, 2013 at 10:00 a.m. in the Commissioner's meeting Room

PUBLIC COMMENTS

None

ADJOURNMENT

Moved by **Mr. Craig** seconded by Mr. Del Signore to adjourn the Lawrence County Commissioners meeting dated Tuesday, September 10, 2013 at 10:50 a.m. Motion carried 3-0.