

AGENDA
LAWRENCE COUNTY COMMISSIONERS
September 3, 2013

I. OPENING EXERCISES

- A. Call to Order
- B. Pledge of Allegiance & Moment of Silence
- C. Roll Call
- D. Explanation of Procedures to Audience

II. ROW OFFICER REPORTS AND COMMENTS

III. PUBLIC COMMENTS

IV. MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
 - 1. Tuesday, August 27, 2013
- B. Presentation of Written Communications:

V. PROCLAMATIONS AND CERTIFICATES:

VI. REPORTS AND NEW BUSINESS

- A. Staff Reports: None
- B. Personnel Report: None
- C. Commissioner Reports and Comments
- D. New Business:

MHDS

- 1. Contract-Vocational & Psychological Services-Base
- 2. Contract-Patches Place-Base

LCSS

- 1. Contract-Human Services Development Funds (R-2013-181)
- 2. Contract-Housing Asst. Prog.

DEPARTMENT OF PUBLIC SAFETY

- 1. M.O.U.-Red Cross

CYS

1. Contract- Glen Mills Schools
2. Contract-Children's Choice, Inc.
3. Contract-The Bair Foundation of PA

ASSESSORS

1. Contract-Pictometry International Corp. (R-2013-182)

BUDGET AMENDMENT

1. Maintenance/Repairs (R-2013-183)
2. MHDS (R-2013-184)

TRANSFER OF FUNDS (ADMINISTRATIVE)

1. MDJ-McGrath \$150.00
2. MDJ McGrath \$10.00
3. Tax Claim \$1,500.00
4. CYS \$145,000.00

CDBG

1. Discussion

VII. RESOLUTION

A. Resolutions on the table

B Resolutions to be taken off the table: None

C. New Resolutions:

1. R-2013-177 Authorization to amend the current contract with Dr. Mark Matta on behalf of Mental Health and Developmental Services adjusting the maximum amount from \$2,500.00 to \$5,000.00 for the period of July 1, 2012 through June 30, 2013 with all other provisions of the agreement to remain as is.
2. R-2013-178 Authorization to amend the current contract with Lawrence County Social Services on behalf of Mental Health and Developmental Services adjusting the maximum amount from \$126,117.00 to \$135,618.00 for the period of July 1, 2012 through June 20, 2013 with all other provisions of the agreement to remain as is.
3. R-2013-179 Authorization to execute an agreement with Cray Youth and Family Services-Base on behalf of Mental Health and Developmental Services to provide professional services for an amount not to exceed \$6,500.00 for the period of July 1, 2013 through June 30, 2014 with all payments being made from

the MH/DS fund.

4. R-2013-180 Authorization to execute an agreement with Lawrence County Social Services-Base on behalf of Mental Health and Developmental Services to provide professional services for an amount not to exceed \$135,618.00 for the period of July 1, 2013 through June 30, 2014 with all other provisions of the agreement to remain as is.

- D. Motion to amend the agenda. (if necessary)

VIII. ORDINANCES

- A. On the Table: None
- B. For introduction: None
- C. For final action:

IX. FISCAL AND CONTRACTUAL

- A. Advertise for bids/proposals: None
- B. Receipt of bids/proposals:
- C. Fiscal Reports: None
- D. Report on Quotes: None
- E. Warrant Register: None

X. ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, September 10, 2013 at 10:00 a.m. in the Commissioners' Meeting Room.

XI. Public Comments

XII. Adjournment

LAWRENCE COUNTY COMMISSIONERS' MEETING
PUBLIC MEETING
MINUTES OF Tuesday, September 03 2013

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, September 03, 2013 was called to order by Commissioner Dan Vogler, at 10:00 a.m. Office Manager Carol MacDonald called the Roll. Those in attendance were, Commissioners, **Dan Vogler, Robert Del Signore, Sr., Steve Craig,; Chief Clerk/County Administrator James Gagliano, Brian Melcer, Joe Venasco, Amy McKinney, Debbie Hennon, Dave Gettings, Debbie Morris, New Castle News, and Eric Poole, Ellwood City Ledger.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Chief Clerk at another time and he will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

ROW OFFICERS' REPORTS AND COMMENTS

Mr. Gettings, Controller, gave a report.

GENERAL PUBLIC

None

APPROVAL OF MINUTES

1. Minutes of Tuesday, August 27, 2013

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the minutes. Motion carried 3-0.

WRITTEN CORRESPONDENCE

None

Proclamations and Certificates

None

Staff Report

None

Personnel Report

None

COMMISSIONERS' COMMENTS

Mr. Craig had no comments.

Mr. Vogler had no comments.

Mr. Del Signore had no comments.

Resolutions on the table: None

Resolutions to be taken off the table: None

RESOLUTION R-2012-177

Whereas, the Mental health and Intellectual Disability Act of 1966 allows for the purchase of appropriate services; and

Whereas, Lawrence County, through its Mental Health and Developmental Services contracts for certain services; and

Whereas, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of County residents who are mentally disabled; and

Whereas, from time to time it is necessary to make amendments to the original Agreement; and

Whereas, the Lawrence County Mental Health Developmental Services currently has a BASE contract with Dr. Mark Matta for the period July 1, 2012 through December 31, 2013.

NOW, THEREAFORE, BE IT RESOLVED BY THE LAWENCE COUNTY BOARD OF COMMISSINERS, that:

1. It is specifically understood and agreed that the stated maximum of \$2,500.00 for various services shall be adjusted to \$5,000.00. Revised budget page(s) is/are attached to support these changes. There is no language change to this contract.

2. All provisions of the agreement, dated June 1, 2012 between the parties shall remain as heretofore established.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-178

Whereas, the Mental health and Intellectual Disability Act of 1966 allows for the purchase of appropriate services; and

Whereas, Lawrence County, through its Mental Health and Developmental Services contracts for certain services; and

Whereas, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of County residents who are mentally disabled; and

Whereas, from time to time it is necessary to make amendments to the original Agreement; and

Whereas, the Lawrence County Mental Health Developmental Services currently has a BASE contract with Lawrence County Social Services for the period July 1, 2012 through December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWENCE COUNTY BOARD OF COMMISSINERS, that:

1. It is specifically understood and agreed that the stated maximum of \$126,117.00 for various services shall be adjusted to \$135,618.0. Revised budget page(s) is/are attached to support these changes. There is no language change to this contract.
2. All provisions of the agreement, dated June 1, 2012 between the parties shall remain as heretofore established.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-179

WHEREAS, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of the mentally disabled, and

WHEREAS, Lawrence County, through its Mental Health and Developmental Services desires to contract for certain services; and

WHEREAS, the Mental Health/Intellectual Disability Act of 1966 and the Department of Public Welfare fiscal regulations provide for the purchase of office equipment and services, and

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The agreement listed in item 2 shall be approved for the period of July 1, 2013 thru June 30, 2014.
2. Authorization is hereby given to execute the following contract(s):

Cray Youth and Family Services-Base - as detailed in attachment designated 2013-179 Program description and rates are also listed within the attachment.

Be it further resolved that payments be made from the MH/DS fund.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-180

WHEREAS, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of the mentally disabled, and

WHEREAS, Lawrence County, through its Mental Health and Developmental Services desires to contract for certain services; and

WHEREAS, the Mental Health/Intellectual Disability Act of 1966 and the Department of Public Welfare fiscal regulations provide for the purchase of office equipment and services, and

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The agreement listed in item 2 shall be approved for the period of July 1, 2013 thru June 30, 2014.
2. Authorization is hereby given to execute the following contract(s):

Lawrence County social Services-Base - as detailed in attachment designated 2013-180 Program description and rates are also listed within the attachment.

Be it further resolved that payments be made from the MH/DS fund.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

Moved by Mr. Del Signore seconded by Mr. Craig to amend the agenda. Motion carried 3-0.

RESOLUTION R-2012-181

Whereas, the Count of Lawrence desires to enter into an agreement for the provision of services as a provider to persons eligible under the Human Services Development Fund (HSDF) as published in the 2013-2014 Instructions and Requirements Manual; and

Whereas, Lawrence County social Services, Inc. (LCSS) desires to provide services under the Human Services Development Fund (HSDF) to the County of Lawrence.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The County shall enter into an agreement with LCSS as detailed in the attached contract designated as R-2013-181 as a provider of services to County residents eligible under the provision of the 2013-2014 Human Services Development Fund.
2. This agreement shall commence July 1, 2013 and end on June 30, 2014.
3. The contract allocation during the term of the agreement shall be \$114,423 or as adjusted by the Pennsylvania Department of Public Welfare, plus the interest earned thereon. The County shall be responsible to pay LCSS for the provision of services only to the extent the County actually receives such funds from the Commonwealth.
4. Lawrence County Social Services, Inc. agrees to adhere to all state administrative provisions that are appropriate and applicable as published in the 2013-2014 HSDF Instructions and Requirements Manual.
5. The Chairman Commissioner is authorized to sign any and all documents pertaining to the application and administration of such funds.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-182

WHEREAS; Lawrence County entered into an agreement on March 22, 2011 through Resolution R-2011-029 for aerial photography with Pictometry International Corp. (Pictometry), of 100 Town Centre Drive, Suite A, Rochester, New York, 14623; and

WHEREAS, the imagery created is now available through a web-based server system hosted by Pictometry for an additional fee; and

WHEREAS; it is the desire of the Lawrence County Board of Commissioners to upgrade the existing contract with Pictometry to provide login access to the system.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. A contract for providing the ability to login and access the Pictometry-hosted custom imagery libraries is authorized.
2. The contract shall not to exceed \$2,250.00.
3. The Chairman of the Board of Commissioners is authorized to sign all required documentation.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-183

WHEREAS, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Fund; Appropriation Limits* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

WHEREAS, various County departments have realized unanticipated income; and

WHEREAS, the adopted 2013 budget must be adjusted to account for the additional income.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that the 2013 Lawrence County General Fund Budget shall be amended by increasing the following accounts:

General Fund

REVENUE:		
Miscellaneous	01.341092.341300	\$9,715.00
EXPENDITURE:		
Maintenance/Repairs	01.417000.403000	\$9,715.00

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-184

WHEREAS, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Fund; Appropriation Limits* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

WHEREAS, various County departments have realized unanticipated income; and

WHEREAS, the adopted 2013 budget must be adjusted to account for the additional income.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that the 2013 Lawrence County General Fund Budget shall be amended by increasing the following accounts:

General Fund

REVENUE:		
MHDS Early Intervention (Additional Allocation)	07.334000.334101	\$35,000.00
EXPENDITURE:		
MHDS Earl Intervention	07.447046.419500	\$35,000.00

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2012-185

Whereas, the County has received notification from the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) of the availability of funding for the provision of services eligible under the Community Development Block Grant (CDBG) for the 2013/14 Fiscal Year; and

Whereas, the DCED is considering modifying the current CDBG administrative responsibilities to incorporate all existing entitlement programs under County responsibility; and

Whereas, the Board of Commissioners has engaged Lawrence County Social Services to administer the CDBG program during the past 16 years; and

Whereas, the Lawrence County Planning Department has managed and administered the CDBG program in the past; and

Whereas, it is the intent of the Board of Commissioners to re-establish its CDBG administrative capacity.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: the Lawrence County Planning Department shall administer the Community Development Block Grant Program as provided for, and required by, the Pennsylvania Department of Community and Economic Development and the United States Department of Housing and Urban Development.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

Ordinances

- A. On the Table: None
- B. Remove from Table: None
- C. For final action: None

Fiscal Reports

- A. Proposals: None
- B. Receipt of bids/proposals: None
- C. Fiscal report: None
- D. Report on Quotes: None
- E. Warrant Register: None

ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, September 10, 2013 at 10:00 a.m. in the Commissioners' Meeting Room.

PUBLIC COMMENTS

Mr. Poole, Ellwood Ledger and Ms. Morris, New Castle News had quins concerning the CDBG resolution.

Mr. Vogler, Ms. Hennon and Mr. Gagliano answered.

ADJOURNMENT

Moved by **Mr. Craig** seconded by Mr. Del Signore to adjourn the Lawrence County Commissioners meeting dated Tuesday, September 3, 2013 at 11:00 a.m. Motion carried 3-0.