

AGENDA
LAWRENCE COUNTY COMMISSIONERS
July 15, 2014

I. OPENING EXERCISES

- A. Call to Order
- B. Pledge of Allegiance & Moment of Silence
- C. Roll Call
- D. Explanation of Procedures to Audience

II. ROW OFFICER REPORTS AND COMMENTS

III. PUBLIC COMMENTS

IV. MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
 - 1. Tuesday, July 8, 2014
- B. Presentation of Written Communications:
 - 1. Letter from...
 - a. GAI Consultants, dated July 2, 2014, giving Act 14 notification for a GP5 Utility Line Crossings and a GP8 Temporary Road Crossing Permit, for work to be done in the City of New Castle, Union, North Beaver and Mahoning Townships.
 - b. GAI Consultants, dated July 9, 2014, giving Act 14 notification for an NPDES Permit for work to be done in New Beaver Borough, North Beaver and Taylor Townships.

V. PROCLAMATIONS AND CERTIFICATES: None

VI. REPORTS

Commissioner Reports and Comments

VII. NEW BUSINESS:

- 1. **MHDS**
 - a. Contract-Health Care Coordination Unit

2. CHILDREN AND YOUTH

- a. Contract Avanco International, Inc.
- b. Contract- Charles Kerr
- c. Contract- Crossroads Group Homes & Services, Inc.

3. Commissioners

- a. County Human Service Plan

4. Transfer of Funds (non-administrative)

- a. Commissioners Contingency- (\$10,000.00)

5. Transfer of Funds (administrative)

- a. Liquid Fuels (\$5,000.00)
- b. Children and Youth (\$3,020.75)
- c. Courts (\$1,000.00)

VIII. RESOLUTIONS

A. Resolutions on the table:

B. Resolutions to be taken off the table: None

B. New Resolutions:

- 1. R-2014-122 Authorization to execute an agreement with Sparq Designs, Inc. 1370 Freeport Road, Mars, PA 16046 to develop an enhanced and upgraded website at an amount not to exceed \$16,500.00, provide 5 hours per month maintenance at an amount not to exceed \$1,800.00, and create a "Search Engine Optimization" for an amount not to exceed \$2,520.00.
- 2. R-2014-123 Authorization to apply and submit for a 2014-2015 "Loss Prevention Grant Program" grant through PCoRP to assist in the upgrading of the security program for an amount not to exceed \$12,500.00.
- 3. R-2014-124 Authorization to execute an agreement with Lawrence County Social Services, Inc. to be the provider of the 2014-2015 Medical Assistance Transportation Program for eligible County residents for an amount not to exceed \$909,253.00 for the term of July 1, 2014 through June 30,2015.
- 4. R-2014-125 Authorization to execute the Family Center Grant on behalf of the Children's Advocacy Center through the Pennsylvania Department of Welfare in an amount not to exceed \$519,000.00 for the term July 1, 2014 through June 30,2017 with authorization that the chairman sign all documents related to this application.

5. R-2014-126 Authorization to execute the Promoting Responsible Fatherhood (PRF) grant on behalf of the Children's Advocacy Center through the Pennsylvania Department of Welfare in an amount not to exceed \$91,800.00 for the term of July 1, 2014 through June 30, 2017 with authorization that the chairman sign all documents related to this application.
6. R-2014-127 Transfer of funds designated as T-8.
 - a. Human Resources
7. R-2014-128 Authorization to execute an agreement with Robert Barletta, John Bongivengo, Aaron M. Cangey, Joseph Kearney, and William Panella on behalf of the Court of Common Pleas to provide professional legal services to indigent defendants (excluding murder cases) amending Resolution R-2014-046 for such services to \$2,000 for the period of July 1, 2014 through December 31, 2014.

C. Motion to amend the agenda. (if necessary)

IX. **ORDINANCES**

- A. On the Table: None
- B. For introduction: None
- C. For final action:

X. **FISCAL AND CONTRACTUAL**

- A. Advertise for bids/proposals: None
- B. Receipt of bids/proposals:
- C. Fiscal Reports: None
- D. Report on Quotes: None
- E. Warrant Register:
 1. July 9, 2014
 2. July 11, 2014
 3. July 14, 2014

XI. **ANNOUNCEMENTS**

- A. The next Commissioners' Public Meeting will be held on Tuesday, July 22, 2014 at 10:00 a.m. in the Commissioners' Meeting Room.

XII. **PUBLIC COMMENTS**

XIII. **ADJOURNMENT**

LAWRENCE COUNTY COMMISSIONERS' MEETING
PUBLIC MEETING
MINUTES OF Tuesday, July 15, 2014

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday July 15, 2014 was called to order by Commissioner Dan Vogler, at 10:00 a.m. in the Commissioners' Meeting Room. Office Manager Carol MacDonald called the Roll. Those in attendance were, Commissioners, **Dan Vogler, Robert Del Signore, Sr., Clarence Nelson, Don Dougherty, Fred Hess, Joe Vanesco, John Carran, Richard Rapone, Julie DeLillo, Melissa Ciallella, and Debbie Morris, New Castle News.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Chief Clerk at another time and he will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

Mr. Craig and Mr. Gagliano were on vacation.

ROW OFFICERS' REPORTS AND COMMENTS

Mr. Rapone, Treasurer, gave a report.

GENERAL PUBLIC

APPROVAL OF MINUTES

1. Minutes of Tuesday, July 8, 2014.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to accept and file the minutes. Motion carried 2-0.

WRITTEN CORRESPONDENCE

- a. GAI Consultants, dated July 2, 2014, giving Act 14 notification for a GP5 Utility Line Crossings and a GP8 Temporary Road Crossing Permit, for work to be done in the City of New Castle, Union, North Beaver and Mahoning Townships.
- b. GAI Consultants, dated July 9, 2014, giving Act 14 notification for an NPDES Permit for work to be done in New Beaver Borough, North Beaver and Taylor Townships.

Moved by Mr. Del Signore seconded by Mr. Vogler to accept and file the written correspondence. Motion carried 2-0.

Proclamations and Certificates

None

Staff Report

None

Personnel Report

None

COMMISSIONERS' COMMENTS

Mr. Vogler gave an update on the Casino.

Mr. Del Signore stated it was nice to see all the organizations working together last weekend.

Resolutions to be taken off the table: None

RESOLUTION R-2014-122

WHEREAS, the County has created a Website to provide information of the various offices and departments to the public through the Internet; and

WHEREAS, due to an increasing workload within the Information Technology Department, the Board of Commissioners has determined it necessary to seek third party assistance in upgrading and maintaining the existing Website; and

WHEREAS, the County has determined that Sparq Designs, Inc. is skilled in website creation and maintenance programs; and

WHEREAS, Sparq Designs, Inc. has submitted a quote to update the current County website by providing creative programming, content management and maintenance;

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Sparq Designs, Inc. of 1370 Freeport Road, Mars, PA 16046, is contracted to:

- a. develop an enhanced and upgraded website at a cost not to exceed \$16,500.
- b. provide 5 hours per month for in maintenance services at a cost not to exceed \$1,800.
- c. create "Search Engine Optimization" for the website at a cost not to exceed \$2,520.

2. The contract period is for 12 months and will take effect on the date signed.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to approve said resolution. Motion carried 2-0.

RESOLUTION R-2014-123

Whereas, Lawrence County participates in the County Commissioners Association of Pennsylvania's (CCAP) liability insurance program (Pennsylvania Counties Risk Pool, PCoRP); and

Whereas, PCoRP has developed a "Loss Prevention" Grant Program for its members to assist in activities aimed at reducing risk; and

Whereas, the County is seeking funds from the Program to assist in the upgrading of its security program.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: an application be completed and submitted for the 2014-2015 Loss Prevention Grant Program for an amount not to exceed \$12,500 on behalf of Lawrence County.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to approve said resolution. Motion carried 2-0.

RESOLUTION R-2014-124

Whereas, the County of Lawrence desires to enter into an agreement for the provision of services as a provider to persons eligible under the Medical Assistance Transportation Program (MATP) as published in the 2014-2015 Instructions and Requirements Manual; and

Whereas, Lawrence County Social Services, Inc. (LCSS) desires to provide services under the Medical Assistance Transportation Program to the County of Lawrence.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. The County shall enter into an agreement with LCSS as detailed in the attached contract designated as R-2014-124 as a provider of services to County residents eligible under the provision of the 2014-2015 Medical Assistance Transportation Program.
2. This agreement shall commence July 1, 2014 and end on June 30, 2015.
3. The contract allocation during the term of the agreement shall be \$909,253.00 or as adjusted by the Pennsylvania Department of Public Welfare, plus the interest earned thereon. The County shall be responsible to pay LCSS for the provision of services only to the extent the County actually receives such funds from the Commonwealth.
4. Lawrence County Social Services, Inc., agrees to adhere to all state administrative provisions that are appropriate and applicable as published in the 2014-2015 MATP Instructions and Requirements Manual.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to approve said resolution. Motion carried 2-0.

RESOLUTION R-2014-125

Whereas, the Department of Public welfare, created by Act 390 approved July 13, 1957, P.L. 852 is responsible for the administration of public assistance programs in the Commonwealth (62 P.S. §403); and
Whereas, Section 205 of the Public Welfare Code, 62 P.S. §205, authorizes the Department to make grants of appropriated funds to programs in fields in which the Department has responsibility; and
Whereas, the Department expects to allocate \$519,000.00 from funds expected to be appropriated for the Family Center program.

NOW, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that

1. Authorization is given to execute the agreement between the Pennsylvania Department of Welfare the Children's Advocacy Center.
2. The amount of fund is \$519,000.00 for the term July 1, 2014 through June 30, 2017.
3. Authorization is given to execute documents related to this application.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to table said resolution. Motion carried 2-0.

RESOLUTION R-2014-126

Whereas, The Pennsylvania Department of Public Welfare has requested applications for October 1, 2011 through June 30, 2014 Request for Promoting Responsible Father hood or Child Abuse Prevention funds for Commonwealth-funded Family Centers and County Children & Youth Agencies; and

Whereas, The Children's Advocacy Center (CAC) of Lawrence County is submitting an application for funding of a Child Abuse Prevention program in cooperation with the Lawrence County Children & Youth Services to receive the funding to operate a Child Abuse Prevention program.

NOW, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that,

1. Authorization is given to execute the agreement between the Pennsylvania Department of Welfare and the Children's Advocacy Center.
2. The amount of funding is \$91,800.00 for the period of July 1, 2014 through June 30, 2017.
3. Authorization is given to execute documents related to this application.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to table said resolution. Motion carried 2-0.

RESOLUTION R-2014-127

Whereas, budgets cannot always anticipate every extraordinary, ordinary, or contingency situation which arises throughout the fiscal year; and

Whereas, Section 1784 of the County code permits the Commissioners by resolution to authorize budget transfers from any encumbered balance; and

Whereas, the need to provide additional appropriations to certain accounts now exists.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$2,000.00 described in detail on the attachment(s) designated as T-2014-8

Human Resources

Amount:	\$1,200.00
From:	01.411100.509000 Commissioners Contingency
To:	01.415500.309000 Personnel-Legal
Amount:	\$700.00
From:	01.411100.509000 Commissioners Contingency
To:	01.415500.508000 Personnel-Travel & Training

Moved by **Mr. Del Signore** seconded by Mr. Vogler to approve said resolution. Motion carried 2-0.

RESOLUTION R-2014-128

WHEREAS, the County desires to enter into an agreement for professional legal services and representation to indigent defendants who are in need of court-appointed counsel for criminal cases; and

WHEREAS, these cases shall be assigned by and at the sole discretion of the Court of Common Pleas of Lawrence County and shall include matters excluding murder cases assigned by the Court; and

WHEREAS, five agreements to provide such services to the County shall be authorized and executed.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Authorization is hereby given to execute five separate agreements each with an unlimited number of criminal cases, excluding murder cases, as assigned by the Court to the following attorneys for professional legal services in criminal cases:

- A. **Robert Barletta**
- B. **John Bongivengo**
- C. **Aaron M. Cangey**
- D. **Joseph Kearney**
- E. **William Panella**

2. Each agreement shall contain the following provisions:

- a. The compensation for such services shall be \$2,000 per month to be paid in six (6) monthly payments. All payments will be by electronic transfer.
- b. Each agreement shall be in effect for the period:
July 1, 2014 through December 31, 2014
unless terminated sooner by either party.
- c. Murder cases shall not be covered by this agreement.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to approve said resolution. Motion carried 2-0.

Moved by Mr. Del Signore seconded by Mr. Vogler to amend the agenda. Motion carried 2-0.

RESOLUTION R-2014-129

WHEREAS, the Board of Commissioners of Lawrence County has adopted a Greenways Plan which includes recommendations for the development of the County's riverways and has completed an online Web application (ID# 8046443) to assist in the implementation of the plan; and

WHEREAS, the Board has committed County funds in the amount of \$60,000 for the construction of two (2) river access ramps; and

WHEREAS, the Board requests funding assistance from the Commonwealth Financing Authority through a Greenways, Trails and Recreation Program (GRTP) grant in the amount of \$74,000 to assist in the river access project; and

WHEREAS, the Board understands that projects may be subject to the Pennsylvania Prevailing Wage Act, as determined by the Pennsylvania Department of Labor and Industry, and must comply with all applicable federal, state, and local laws pertaining to bidding and procurement, and all contracts must include the official Nondiscrimination clause; and

WHEREAS, the Board directs the Lawrence County Department of Planning and Community Development to keep accurate accounting and project records for use by the Authority at their request; and

WHEREAS, the Board understands this project is over the \$100,000 and is subject to an audit from a Certified Public Account (CPA) and must be submitted to the Authority within 90 days after the expiration of the grant;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LAWRENCE COUNTY that, Daniel Vogler, Chairman of the Board of Commissioners is authorized to execute all documents and agreements between the County of Lawrence and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Moved by **Mr. Del Signore** seconded by Mr. Vogler to approve said resolution. Motion carried 2-0.

Ordinances

- A. On the Table: None
- B. Remove from Table: None
- C. For final action: None

Fiscal Reports

- A. Proposals: None
- B. Receipt of bids/proposals: None
- C. Fiscal report: None
- D. Report on Quotes: None
- E. Warrant Register:
 - 1 July 9, 2014 through July 14, 2014

Moved by **Mr. Del Signore** seconded by Mr. Vogler to accept and file the warrant register. Motion carried 2-0.

ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, July 22, 2014 at 10:00 a.m. in the Commissioners' Meeting Room.

PUBLIC COMMENTS

Mr. Fred Hess introduced himself, Disability Advocate.

ADJOURNMENT

Moved by **Mr. Del Signore** seconded by Mr. Vogler to adjourn the Lawrence County Commissioners meeting dated Tuesday, July 15, 2014 at 10:58 a.m. Motion carried 2-0.