

**AGENDA**  
**LAWRENCE COUNTY COMMISSIONERS**  
**June 4, 2013**

**I. OPENING EXERCISES**

- A. Call to Order
- B. Pledge of Allegiance & Moment of Silence
- C. Roll Call
- D. Explanation of Procedures to Audience

**II. ROW OFFICER REPORTS AND COMMENTS**

**III. PUBLIC COMMENTS**

Presentation by Brian Melcer, Department of Public Safety.

**IV. MINUTES AND CORRESPONDENCE**

**A. Approval of Minutes:**

- 1. Tuesday, May 28, 2013

**B. Presentation of Written Communications:**

- 1. The Markosky Engineering Group, Inc., dated May 28, 2013, giving Act 14 notification for a General Permit #5 (Utility Line Stream Crossing,) a General Permit #8 (Temporary Road Crossing), and a General Permit Erosion and Sediment Control Permit #2 for work to be done in Perry Township.
- 2. R.A.R. engineering group, inc, dated May 29, 2013, giving Act 14 notification for work to be done in the City of New Castle, PA.
- 3. W.D. Mohny & Associates, dated May 28, 2013, giving Act 14 notification for Industrial Mineral surface mine permit on 79.3 acres in Slippery Rock Township.

**V. PROCLAMATIONS AND CERTIFICATES:**

**VI. REPORTS AND NEW BUSINESS**

**A. Staff Reports: None**

**B. Personnel Report:**

- 1. Report dated June 3, 2013

**C. Commissioner Reports and Comments**

**D. New Business:**

CAC

1. Renewal Family Center Program grant (R-2013-088)
2. Renewal TLFRR Program Grant (R-2013-089)
3. Renewal PRF Program Grant (R-2013-090)

COMMISSIONERS

1. Renewal Contract with CGI Communications
2. Memorandum of Understanding-First Energy Solutions
3. Interlocal Agreement (JAG) with City of New Castle

JAIL

1. Contract West (Thomson Reuters) R-2013-091

**VII. RESOLUTION**

**A. Resolutions on the table:**

1. Resolution R-2013-072 Contract amendment between the County of Lawrence and Wayne Township.

**B Resolutions to be taken off the table:**

1. Resolution R-2013-072 Contract amendment between the County of Lawrence and Wayne Township.

**C. New Resolutions:**

1. R-2013-083 Appointing Frank G. Farone to the Lawrence County Airport Authority with a term to expire on June 1, 2018.
2. R-2013-084 Authorization to execute an agreement with CVS Pharmacies, Base, on behalf of Mental Health and Developmental Services to perform professional services for the period of September 15, 2012 through June 30, 2013 with all payments being made from the MH/DS Fund.
3. R-2013-085 Authorization to execute an agreement with SBM Electronics to provide planned equipment maintenance for an amount not to exceed \$4,500.78 for the period of June 1, 2013 through may 31, 2014.
4. R-2013-086 Authorization of \$15,000.00 from the Affordable Housing Fund for the Ellwood City Carpenter's Project.
5. R-2013-087 Authorization of \$15,000.00 from the Affordable Housing Fund for His Hands Ministry.

- D. Motion to amend the agenda. (if necessary)

**VIII. ORDINANCES**

- A. On the Table: None
- B. For introduction: None
- C. For final action:

**IX. FISCAL AND CONTRACTUAL**

- A. Advertise for bids/proposals: None
- B. Receipt of bids/proposals:
- C. Fiscal Reports: None
- D. Report on Quotes: None
- E. Warrant Register:

May 31, 2013

**X. ANNOUNCEMENTS**

- A. The next Commissioners' Public Meeting will be held on Tuesday, June 11, 2013 at 10:00 a.m. in the Commissioners' Meeting Room.

**XI. Public Comments**

**XII. Adjournment**

**LAWRENCE COUNTY COMMISSIONERS' MEETING**  
**PUBLIC MEETING**  
**MINUTES OF Tuesday, June 4, 2013**

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, June 4, 2013 was called to order by Commissioner Dan Vogler, at 10:00 a.m. Office Manager Carol MacDonald called the Roll. Those in attendance were, Commissioners, **Dan Vogler, Robert Del Signore, Sr., Steve Craig,;** Chief Clerk/County Administrator **James Gagliano, Clarence Nelson, Don Dougherty, Ron Aiken, Sandy Busin, Cindy Scaramazza, Sandy Seltzer, Richard Rapone, Butch Wehr, Dave Gettings, Brian Melzer, Debbie Morris, New Castle News, and Eric Poole, Ellwood City Ledger.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Chief Clerk at another time and he will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

**ROW OFFICERS' REPORTS AND COMMENTS**

Mr. Rapone, Treasurer, gave a report.

Mr. Gettings, Controller, gave a report

**GENERAL PUBLIC**

Mr. Aiken from Wayne Twp. Ad Hoc Committee asked about the zoning Resolution.

**APPROVAL OF MINUTES**

1. Minutes of Tuesday, May 28, 2013

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the minutes. Motion carried 3-0.

**WRITTEN CORRESPONDENCE**

1. The Markosky Engineering Group, Inc., dated May 28, 2013, giving Act 14 notification for a General Permit #5 (Utility Line Stream Crossing), a General Permit #8 (Temporary Road Crossing), and a General Permit Erosion and Sediment Control Permit #2 for work to be done in Perry Township.
2. R.A.R. engineering group, inc., dated May 29, 2013, giving Act 14 notification for work to be done in the City of New Castle, Pa.
3. W.D. Mohney & Associates, dated May 28, 2013, giving Act 14 notification for Industrial Mineral surface mine permit on 79.3 acres in Slippery Rock Township.
4. Letter from PennDot informing the commissioners of the upcoming 2<sup>nd</sup> Street Bridge in Ellwood City.

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the written correspondence. Motion carried 3-0.

**Proclamations and Certificates**

None

**Staff Report**

None

**Personnel Report**

1. Report dated June 3, 2013

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the Personnel Report. Motion carried 3-0.

**COMMISSIONERS' COMMENTS**

Mr. Craig had no comments

Mr. Vogler gave an update on the Casino.

Mr. Del Signore thanked his fellow Commissioners for covering for him at the last meeting, he appreciated it.

Resolutions on the table:

. R-2013-072 Contract amendment between the County of Lawrence and Wayne Township.

Resolutions to be taken off the table:

. R-2013-072 Contract amendment between the County of Lawrence and Wayne Township.

Moved by Mr. Craig seconded by Mr. Del Signore to remove R-2013-072 from the table. Motion carried 3-0.

Moved by Mr. Craig seconded by Mr. Del Signore to rescind R-2013-072. Motion carried 3-0.

**RESOLUTION R-2012-083**

WHEREAS, , the Lawrence County Airport Authority has requested that the name of Frank Farone be submitted as a board member pending the approval of the Lawrence County Board of Commissioners; and

**WHEREAS**, it is recommended by the Lawrence County Airport Authority that the name listed above be re-appointed to serve as a board member.

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that: the following shall be re-appointed to the Airport Authority for the term listed:

1. Frank G. Farone, D.O., 226 E. Hazelcroft Avenue, New Castle, PA 16105 with a term to expire 6/01/2018.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-084**

**WHEREAS**, the Mental Health and Developmental Services is responsible for the diagnosis, care, treatment, and rehabilitation of the mentally disabled, and

**WHEREAS**, Lawrence County, through its Mental Health and Developmental Services desires to contract for certain services; and

**WHEREAS**, the Mental Health/Intellectual Disability Act of 1966 and the Department of Public Welfare fiscal regulations provide for the purchase of office equipment and services, and

**NOW, THEREFORE**, be it resolved by the Lawrence County Board of Commissioners, that:

1. The agreement listed in item 2 shall be approved for the period of September 15, 2012 thru June 30, 2013 and will automatically renew on the 1<sup>st</sup> day of July 1 in each succeeding year.
2. Authorization is hereby given to execute the following addendum:

**CVS Pharmacies, 4058, 5710, 5711 – Base** - as detailed in attachment designated 2012-084 Program description and rates are also listed within the attachment.

Be it further resolved that payments be made from the MH/DS fund.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-085**

Whereas, Lawrence County Courts are in need of a maintenance agreement for recording devices; and  
Whereas, SBM, electronics, 628 California Avenue, Pittsburgh, Pennsylvania 15202, submitted a quote to provide recording device maintenance services; and

Whereas, term of said agreement is June 1, 2013, through May 31, 2014

**NOW THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that SBM electronics will perform planned equipment maintenance at a cost not to exceed \$4,600.78

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-086**

WHEREAS, County Ordinance No. 203 of 1996 titled *Increasing the Recording Fees of Deeds and Mortgages to Support and/or Enhance the County of Lawrence Local Affordable Housing Efforts* authorized the Recorder of Deeds to increase the fees charged for recording deeds and mortgages; and

WHEREAS, 85% of the additional revenue is set aside in a separate account to be used to fund affordable housing efforts in Lawrence County; and

WHEREAS, the Carpenter's Group is a non-denominational intergenerational program in Ellwood City that assists homeowners with repairs that they are unable to complete themselves with no charge to the homeowners and no requirements for homeowners to provide financial information.

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that the Carpenter's Project will be given \$15,000.00 from the Affordable Housing fund to be used to repair housing in the Ellwood City area.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-087**

WHEREAS, County Ordinance No. 203 of 1996 titled *Increasing the Recording Fees of Deeds and Mortgages to Support and/or Enhance the County of Lawrence Local Affordable Housing Efforts* authorized the Recorder of Deeds to increase the fees charged for recording deeds and mortgages; and

WHEREAS, 85% of the additional revenue is set aside in a separate account to be used to fund affordable housing efforts in Lawrence County; and

WHEREAS, His Hands Ministry is a non-denominational intergenerational program in New Castle that assists homeowners with repairs that they are unable to complete themselves with no charge to the homeowners and no requirements for homeowners to provide financial information.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that His Hands Ministries will be given \$15,000.00 from the Affordable Housing fund to be used to repair housing in the New Castle area.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

#### **RESOLUTION R-2013-088**

Whereas, the Department of Public welfare, created by Act 390 approved July 13, 1957, P.L. 852 is responsible for the administration of public assistance programs in the Commonwealth (62 P.S. §403); and

Whereas, Section 205 of the Public Welfare Code, 62 P.S. §205, authorizes the Department to make grants of appropriated funds to programs in fields in which the Department has responsibility; and

Whereas, the Department expects to allocate \$196,763.00 from funds expected to be appropriated for the Family Center program.

NOW, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that

1. Authorization is given to execute the agreement between the Pennsylvania Department of Welfare the Children's Advocacy Center.
2. The amount of fund is \$196,763.00 with \$19,767.00 in cash matching funds.
3. Authorization is given to execute documents related to this application.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

#### **RESOLUTION R-2013-089**

Whereas, The Pennsylvania Department of Public Welfare, created by Act 390, approved July 13, 1957, P.L. 852 is responsible for the administration of public assistance programs in the Commonwealth (62 P.S. §403); and

Whereas, Section 205 of the public Welfare Code, 62 P.S. §205, authorizes the Department to make grants of appropriated funds to programs in fields in which the Department has responsibility; and

Whereas, the Department expects to allocate \$115,000.00 from funds expected to be appropriated for the Time Limited Family Reunification Program.

NOW, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that,

1. Authorization is given to execute the agreement between the Pennsylvania Department of Welfare and the Children's Advocacy Center through a pass-through grant from Lawrence County Children and Youth.
2. The amount of funding is \$115,000.00
3. Authorization is given to execute documents related to this application.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

#### **RESOLUTION R-2013-090**

Whereas, The Pennsylvania Department of Public Welfare has requested applications for October 1, 2011 through June 30, 2014 Request for Promoting Responsible Fatherhood or Child Abuse Prevention funds for Commonwealth-funded Family Centers and County Children & Youth Agencies; and

Whereas, The Children's Advocacy Center (CAC) of Lawrence County is submitting an application for funding of a Child Abuse Prevention program in cooperation with the Lawrence County Children & Youth Services to receive the funding to operate a Child Abuse Prevention program.

NOW, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that,

1. Authorization is given to execute the agreement between the Pennsylvania Department of Welfare and the Children's Advocacy Center.
2. The amount of funding is \$30,600.00 with cash match of \$3,060.00
3. Authorization is given to execute documents related to this application.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-091**

Whereas, the Lawrence County Jail is in need of providing access to computers to inmates for legal services; and

Whereas, West a Thomson Reuter's business, 610 Opperman Drive, St. Paul, Min 55164-1803 is able to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

- 1. West, a Thomson Reuter's business will provide 2 computer terminals for the purpose of providing access to inmates at the Lawrence County Jail for legal records at a monthly cost of \$55.25.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-092**

**WHEREAS**, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Fund; Appropriation Limits* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

**WHEREAS**, various County departments have realized unanticipated income; and

**WHEREAS**, the adopted 2013 budget must be adjusted to account for the additional income.

**NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**; that the 2013 Lawrence County General Fund Budget shall be amended by increasing the following accounts:

General Fund

REVENUE:		
Marcellus Legacy	47.334000.334133	\$80,000.00
EXPENDITURE:		
Marcellus Legacy		
Maint/Repairs	47.411100.201000	\$ 40,000.00
Marcellus Legacy		
Transfer from Gen. Fund	47.411100.403000	\$ 40,000.00

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**RESOLUTION R-2013-093**

Whereas, Lawrence County desires to establish a secure mission critical public safety emergency operations and 9-1-1 facility to house the Department of Public Safety staff, equipment, systems and operations, and a feasibility study for said project was conducted in 2012-2013; and

Whereas, Lawrence County desires to implement a new radio communications system for the use of all public safety services. A feasibility study for said project was conducted in 2013-2013, and the recommendation was to implement a new P25 VHF Trunked Radio System; and

Whereas, Lawrence County desires to continue on the process of relocation of the Department of Public Safety to a state of the art facility and intends to replace the current communications systems used by public safety services incorporating both projects into one capital improvement program; and

Whereas, the Lawrence County Department of Public Safety has evaluated consultants who have expertise in the area of programming studies for communications, emergency operations and 9-1-1 facilities, and both of the aforementioned studies were completed satisfactorily by Mission Critical Partners, Inc.; and

Whereas, Mission Critical Partners of 200 Innovation Boulevard, State College, PA has the requisite experience and has provided a suitable proposal for Phase II-IV of this capital improvement program which will result in migration to a unified communications system. The following phases to be completed for the radio communications system are:

- Phase II            Design and Procurement
- Phase III change and Construction Management
- Phase IV System Acceptance

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: the County will enter into the attached agreement with Mission Critical Partners to support the County as the system consultant from system requirements definition through procurement, implementation and acceptance with technical and project management services as defined above. The services for Phases 2 through 4 will be provided at 5.75% of the project cost projection of \$10,000,000.00. Mission Critical Partners, Inc. will provide these services for a fixed fee price of \$575,750.

Moved by **Mr. Craig** seconded by Mr. Del Signore to approve said resolution. Motion carried 3-0.

**Ordinances**

- A. On the Table: None
- B. Remove from Table: None
- C. For final action: None

### Fiscal Reports

- A. Proposals: None
- B. Receipt of bids/proposals: None
- C. Fiscal report: None
- D. Report on Quotes: None
- E. Warrant Register:
  - 1. May 31, 2013

Moved by **Mr. Craig** seconded by Mr. Del Signore to accept and file the warrant register. Motion carried 3-0.

### ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, June 11, 2013 at 10:00 a.m. in the Commissioners' Meeting Room.

### PUBLIC COMMENTS

None

### ADJOURNMENT

Moved by **Mr. Del Signore** seconded by Mr. Craig to adjourn the Lawrence County Commissioners meeting dated Tuesday, June 4, 2013 at 11:10 a.m. Motion carried 3-0.