

AGENDA
LAWRENCE COUNTY COMMISSIONERS
May 27, 2014
Enon Valley
12:00 p.m.

I. OPENING EXERCISES

- A. Call to Order
- B. Pledge of Allegiance & Moment of Silence
- C. Roll Call
- D. Explanation of Procedures to Audience

II. ROW OFFICER REPORTS AND COMMENTS

III. PUBLIC COMMENTS

IV. MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
 - 1. Tuesday, May 13, 2014
- B. Presentation of Written Communications:
 - 1. Letter from...
 - a. Cornerstone Engineering Group, dated May 13, 2014, giving Act 14 notification for an NPDES Permit Renewal for work to be done at the Ellport Borough Sewage Treatment Plant.
 - b. RETTEW, dated May 18, 2014, giving Act 14 notification on behalf of Hilcorp Energy Company for a PADEP General Permit for work to be in Mahoning, Pulaski and Neshannock Townships
 - c. Laurel School District, dated May 21, 2014, giving Act 14 notification for an NPDES Permit for work to be done in Hickory Township.
 - 2. Request from...

V. PROCLAMATIONS AND CERTIFICATES:

- 1. Proclamation congratulating Stephen Vitale as New Castle Rotary Club #89 "2014 Entrepreneur of the Year."

VI. REPORTS

- A. Staff Reports: None
- B. Personnel Report: None
- C. Commissioner Reports and Comments

VII. NEW BUSINESS:

- 1. Treasurer
 - a. Contract Renewal-The Active Network, Inc.
- 2. Marcellus Shale Legacy Fund
 - a. Historic Warner Cascade Theatre Project
- 3. Budget Amendment
 - a. Insurance reimbursement
- 4. Liquid Fuels
 - a. County Aid
- 5. Transfer of Funds (non-administrative)
 - a. Commissioners
- 6. Transfer of Funds (administrative)
 - a. Recycling/Solid Waste (\$4,000.00)
 - b. Domestic Relations

VIII. RESOLUTIONS

- A. Resolutions on the table:
- B. Resolutions to be taken off the table: None
- C. New Resolutions:
 - 1. R-2014-068 Authorization to execute an agreement on behalf of the Lawrence County Department of Public Safety with Wright Express/COSTARS Fuel Services System.
 - 2. R-2014-069 Authorization to execute an agreement on behalf of the Lawrence County Courts with SBM Electronics, of Pittsburgh, PA to provide recording device maintenance services for an amount not to exceed \$7,513.20 for the period of June 1, 2014 through May 31, 2015.

3. R-2014-070 Re-appointing Joseph Hake of New Castle, to a five-year term to the Lawrence County Airport Authority effective June 1, 2014 through May 31, 2019.
4. R-2014-071 Authorizing from the Affordable Housing Fund the amount of \$15,000.00 to the Carpenter's Project in Ellwood City to be used to repair housing in the Ellwood City area.

D. Motion to amend the agenda. (if necessary)

IX. ORDINANCES

- A. On the Table: None
- B. For introduction: None
- C. For final action:

X. FISCAL AND CONTRACTUAL

- A. Advertise for bids/proposals: None
- B. Receipt of bids/proposals:
- C. Fiscal Reports: None
- D. Report on Quotes: None
- E. Warrant Register:
 1. May 14, 2014
 2. May 19, 2014

XI. ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, June 3, 2014 at 10:00 a.m. in the Commissioners' Meeting Room.

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

LAWRENCE COUNTY COMMISSIONERS' MEETING
PUBLIC MEETING
MINUTES OF Tuesday, May 27, 2014
Enon Valley

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday May 27, 2014 was called to order by Commissioner Dan Vogler, at 12:00 p.m. in the Commissioners' Meeting Room.. Office Manager Carol MacDonald called the Roll. Those in attendance were, Commissioners, **Dan Vogler, Robert Del Signore, Sr., Steve Craig;** **Chief Clerk/County Administrator James Gagliano, Paul Heyson, Florence Braden, Vonnie Dombrosky, Lisa Bender, Tezze Huste, Linda Herron, Duane Herron, Julie DeLillo, Cindy Scaramazza and Eric Poole Ellwood City Ledger.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Chief Clerk at another time and he will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

ROW OFFICERS' REPORTS AND COMMENTS

GENERAL PUBLIC

Ms. DeLillo, Deputy Treasurer, announced there are two free days to fish without a license, Memorial Day and the 4th of July.

APPROVAL OF MINUTES

1. Tuesday, May 13, 2014

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the minutes. Motion carried 3-0.

WRITTEN CORRESPONDENCE

- a. Cornerstone Engineering Group, dated May 13, 2014, giving Act 14 notification for an NPDES Permit Renewal for work to be done at the Ellport Borough Sewage Treatment Plant.
- b. RETTEW, dated May 18, 2014, giving Act 14 notification on behalf of Hilcorp Energy Company for a PADEP General Permit for work to be in Mahoning, Pulaski and Neshannock Townships
- c. Laurel School District, dated May 21, 2014, giving Act 14 notification for an NPDES Permit for work to be done in Hickory Township.

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the written correspondence. Motion carried 3-0.

Proclamations and Certificates

1. Proclamation congratulating Stephen Vitale as New Castle Rotary Club #89 "2014 Entrepreneur of the Year."

Moved by Mr. Del Signore seconded by Mr. Craig to accept and file the proclamation. Motion carried 3-0

Staff Report

None

Personnel Report

None

COMMISSIONERS' COMMENTS

Mr. Del Signore thanked Enon Valley for hosting today's meeting. He also thanked the Fire Department for the use of their building.

Mr. Del Signore thanked the Mayor and Council members.

Mr. Del Signore thanked ESB Bank for providing lunch today.

Mr. Craig also thanked Enon Valley.

Mr. Craig stated he attended the Memorial Day festivities in Ellwood City and stated Shirley Noga, Veterans, should be congratulated as she gave out flags.

Mr. Vogler also thanked Enon Valley, the Fire Department and ESB Bank.

Resolutions to be taken off the table: None

RESOLUTION R-2014-068

Whereas, The Lawrence County Department of Public Safety operates a fleet of 11 vehicles for use during day to day operations and emergencies; and

Whereas, the Commonwealth of Pennsylvania has established a system for fueling vehicles under COSTARS, called the Commonwealth of Pennsylvania Fleet Card Program through "Wright Express"; and

Whereas, counties are eligible to participate in the COSTARS/Wright Express program to fuel vehicles at over 90% of fuel stations countywide; and

Whereas, the Lawrence County Department of Public Safety wishes to sign up for the program to fuel county vehicles, for cost saving factors due to volume discounts, convenience in having more fuel stations from the current arrangement, and for higher quality fuel which is less likely to damage the diesel engines on some of the Department of Public Safety Vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS, that: Lawrence County Department of Public Safety be authorized to enter into an agreement to sign up for the Wright Express/COSTARS Fuel Services system.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-069

Whereas, Lawrence County Courts are in need of a maintenance agreement for recording devices; and

Whereas, SBM, electronics, 628 California Avenue, Pittsburgh, Pennsylvania 15202, submitted a quote to provide recording device maintenance services; and

Whereas, term of said agreement is June 1, 2014, through May 31, 2015

NOW THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that SBM electronics will perform planned equipment maintenance at a cost not to exceed \$7,513.20

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-070

WHEREAS, it is recommended that Joseph Hake be re-appointed to the Lawrence County Airport Authority for a five year term commencing on June 1, 2014 and expiring on May 31, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Joseph Hake, 909 Adams Street, New Castle, PA. be appointed to a five-year term to the Lawrence County Airport Authority, effective June 1, 2014 through May 31, 2019.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-071

WHEREAS, County Ordinance No. 203 of 1996 titled *Increasing the Recording Fees of Deeds and Mortgages to Support and/or Enhance the County of Lawrence Local Affordable Housing Efforts* authorized the Recorder of Deeds to increase the fees charged for recording deeds and mortgages; and

WHEREAS, 85% of the additional revenue is set aside in a separate account to be used to fund affordable housing efforts in Lawrence County; and

WHEREAS, the Carpenter's Group is a non-denominational intergenerational program in Ellwood City that assists homeowners with repairs that they are unable to complete themselves with no charge to the homeowners and no requirements for homeowners to provide financial information.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that the Carpenter's Project will be given \$15,000.00 from the Affordable Housing fund to be used to repair housing in the Ellwood City area.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

Moved by Mr. Del Signore seconded by Mr. Craig to amend the agenda. Motion carried 3-0.

RESOLUTION R-2014-072

Whereas, the Lawrence County Treasurer's Office currently processes doe licenses for the County of Lawrence; and
Whereas, the Lawrence County Treasurer's Office desires to lease printers for the processing of the doe licenses; and
NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS, that:

1. A lease agreement with The Active Network, Inc., 500 Jefferson Street, Jefferson City, MO 65101, to lease three (3) Verifone P801 Printers for a total amount of \$371.25 for the period of three (3) months.

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-073

WHEREAS, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Fund; Appropriation Limits* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

WHEREAS, the County has received reimbursement to complete repairs from storm damages; and

WHEREAS, the adopted 2014 budget must be adjusted to provide for the receipt and distribution of the additional insurance reimbursements;

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that the 2014 Lawrence County Budget shall be amended by increasing the following accounts:

GENERAL FUND

REVENUE:

Insurance Reimbursement 01341092.341907 Increase - \$ 14,032.89

EXPENDITURE:

Maintenance

Maintenance & Repair 01417000.403000 Increase - \$ 14,032.89

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-074

WHEREAS, several municipalities have requested the County's financial assistance for their Liquid Fuels eligible projects; and

WHEREAS, the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 dated 1956 and as amended provides that the County may allocate money from this fund to political subdivisions within the county for road and bridge maintenance, construction and equipment purchases.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

<u>Municipality</u>	<u>Project</u>	<u>Amount</u>
City of New Castle	Street Paving	\$39,300.00
Ellport Borough	Paving various Streets	\$ 2,100.00
Enon Valley	Pothole Patching	\$ 2,000.00
Hickory Township	Devil's Elbow Road	\$ 7,000.00
Little Beaver	Tar/Chip various Roads	\$ 6,000.00
Neshannock Twp.	Resurface W. Northview Ave.	\$ 20,000.00
New Beaver Borough	Cosgrove Rd. Bridge	\$ 5,000.00
New Wilmington Borough	Pedestrian Facilities	\$ 4,000.00
North Beaver Twp.	Covert Road	\$ 15,000.00
Perry Twp.	Reno Road	\$ 7,000.00
Pulaski Twp.	Tractor for mowing	\$ 11,000.00
Taylor Twp.	Tar/Chip Roads	\$ 3,200.00
Union Twp.	Burns Street	\$ 11,000.00
Volant Borough	Patch/pave roads	\$ 2,000.00
Wampum Borough	North Main Street	\$ 2,000.00
Wilmington Twp.	Heather Heights Road	\$ 8,100.00

Moved by **Mr. Del Signore** seconded by Mr. Craig to approve said resolution. Motion carried 3-0.

RESOLUTION R-2014-075

Whereas, budgets cannot always anticipate every extraordinary, ordinary, or contingency situation which arises throughout the fiscal year; and

Whereas, Section 1784 of the County code permits the Commissioners by resolution to authorize budget transfers from any encumbered balance; and

Whereas, the need to provide additional appropriations to certain accounts now exists.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$21,000.00 described in detail on the attachment(s) designated as T-2014-4
 - a. Commissioners

Amount:	\$21,000.00
From:	01.411100.509000
	Commissioners Contingency

To: 01.417000.403000
Maint. Repairs

Ordinances

- A. On the Table: None
- B. Remove from Table: None
- C. For final action: None

Fiscal Reports

- A. Proposals: None
- B. Receipt of bids/proposals: None
- C. Fiscal report: None
- D. Report on Quotes: None
- E. Warrant Register:

1 May 14, 2014 through May 19, 2014

Moved by **Mr. Del Signore** seconded by Mr. Craig to accept and file the warrant register. Motion carried 3-0.

ANNOUNCEMENTS

- A. The next Commissioners' Public Meeting will be held on Tuesday, June 3, 2014 at 10:00 a.m. in the Commissioners' Meeting Room.

PUBLIC COMMENTS

Ms. Dombroski asked for a Casino update.

Mr. Vogler responded.

Ms. Braden, Mayor, stated they would like some monetary help for their Historical Society.

ADJOURNMENT

Moved by **Mr. Del Signore** seconded by Mr. Craig to adjourn the Lawrence County Commissioners meeting dated Tuesday, May 27, 2014 at 12:55 p.m. Motion carried 3-0.