

# LAWRENCE COUNTY SHERIFF'S OFFICE

430 Court Street  
New Castle, PA 16101  
724-652-5121  
724-656-2477 (fax)

SHERIFF SALES WILL BE HELD ON THE BELOW DATES AT 10:00 A.M. AT THE LAWRENCE COUNTY GOVERNMENT CENTER, COMMISSIONERS' MEETING ROOM, FIRST FLOOR, 430 COURT STREET, NEW CASTLE, PA 16101.

<b><u>SALE DATES</u></b>	<b><u>CUTOFF DATE</u></b>
<b>January 11, 2017</b>	November 1, 2016
<b>March 8, 2017</b>	January 4, 2017
<b>May 10, 2017</b>	March 3, 2017
<b>July 12, 2017</b>	May 3, 2017
<b>September 13, 2017</b>	July 3, 2017
<b>November 8, 2017</b>	September 6, 2017
<b>January 10, 2018</b>	November 3, 2017

## **PLAINTIFF'S MUST PROVIDE THE FOLLOWING TO THE SHERIFF'S OFFICE FOR REAL ESTATE SALES:**

1. A check made payable to the Lawrence County Sheriff's Office for \$2,500.00.
2. Instructions for posting and serving the Sheriff Sale Notice along with a signed waiver of watchmen
3. Three copies of the Notice of Sheriff Sale for each defendant (Rule 3129.2)
4. One copy of the Affidavit regarding lien holders (Rule 3129.1(b))
5. One copy of the Affidavit of service of lien holders (Rule 3129.2)
6. Two COMPLETE deed descriptions of the property (MUST INCLUDE PERMANENT ID#'S)
7. Two copies of the short property description for advertising
8. Two self addressed stamped envelopes to plaintiff's counsel.
9. After the Sale is complete, provide any monies due along with deed instructions on whom to record the deed to and their correct address along with a complete R.T.T. statement. (Copies of the mortgage and/or assignment must be included with the R.T.T. statement)